

**Memorandum of Understanding
San Leandro Unified School District (SLUSD)**

**And the
San Leandro Teachers Association**

Working Group on SDC Teacher IEP Preparation Conditions

September 19, 2022

For the 2022-2023 School Year, all SDC Teachers who only receive one preparation period will receive one release day per month from October through May for the purposes of IEP Case Management. Release days shall be scheduled at least two weeks in advance and must be approved by the site administrator. If release days are requested as set forth above but are not granted, the Bargaining Unit Member may reschedule if time permits within the month or will receive in lieu compensation for the day.

SLUSD and the SLTA will form a working group to better understand the working conditions of SDC teachers who do not currently have a dedicated IEP/testing preparation time in the schedule. The working group will review current IEP preparation conditions, identify potential solutions and make recommendations.

The working group will consist of three representatives from SLTA and three representatives selected by the SLUSD administration. SLTA participants will be paid at the hourly rate. The goal of the working group will be to make recommendations to the bargaining teams no later than the end of April 2023.

This MOU is in effect for the 2022-2023 school year, unless extended by mutual agreement by both parties.

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